

State of California

M E M O R A N D U M

TO: PERSONNEL MANAGEMENT LIAISONS      DATE: April 20, 1999  
REFERENCE CODE: 99-023  
THIS MEMORANDUM SHOULD BE DISTRIBUTED TO:

Employee Relations Officers  
Personnel Officers

FROM: Department of Personnel Administration  
Labor Relations Division

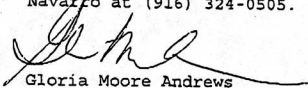
SUBJECT: Union Label

CONTACT: Michael T. Navarro, Labor Relations Officer  
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OFFICE VISION: DPA (MTNAVARR)  
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All State agencies are to adhere to the following when ordering printed materials:

- All documents printed in-house by Bargaining Unit 14 members or produced by the Office of State Publishing shall have the Bargaining Unit 14, Printing and Allied Trades, union label displayed.
- The union label should not be down-loaded onto individual computer hard drives for use on templates, form letters or any non-printed documents not printed by Bargaining Unit 14 members.
- When printed material is vended out by individual State agencies or the Office of State Publishing, State agencies must adhere to the Public Contract Code when soliciting bids for State printing. Unionized printing vendors will be required to display the appropriate union label on the printed product.

Questions concerning any of the above may be directed to Michael Navarro at (916) 324-0505.

  
Gloria Moore Andrews  
Acting Chief of Labor Relations